

Minutes

Nova Scotia Education Common Services Bureau

Members' Employees' Benefits Committee

Minutes June 8, 2018

9:30 am

NSECSB

395 – 3 Spectacle Lake Drive, Dartmouth, NS B3B 1W8

ATTENDANCE

Wendy King, Chair	Cape Breton-Victoria Regional Centre for Education
Corinne Carey, Vice Chair	NSGEU
Leanne Chesnutt	Non-Union
Lesley MacDonald	Annapolis Valley Regional Centre for Education
Grant Dart	CUPE
Jackie Swaine	SEIU
Normand DeCelles	Conseil scolaire acadien provincial
Chris Grover	Strait Regional Centre for Education-by teleconference
Donald Stewart	CUPE

Staff:

Kathy Alcorn	NSECSB
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Regrets:

Charmaine Romkey	Tri-County Regional Centre for Education
Nicole McKim	NSGEU
David Potter	NS EECD
Mindy MacDonald	NS EECD
Brian Bonia	South Shore Regional Centre for Education

Guests:

Paul Sarty	Johnson Inc.
Todd Blackwood	Johnson Inc.

1. Call to Order

The Chair called the meeting to order at 9:32 am.

2. Record of Attendance

Attendance was recorded.

3. Approval of the Agenda

It was MOVED and SECONDED (MacDonald / Carey)
that the agenda be approved.
MOTION carried.

4. Approval of Minutes of April 27, 2018

It was MOVED and SECONDED (Carey / Chesnutt)
that the minutes of April 27, 2018 be approved.
MOTION carried.

5. Election of Chair and Vice Chair

Corinne Carey was declared Chair by acclamation.
Lesley MacDonald was declared Vice Chair by acclamation.

The Committee thanked Wendy King for her service as Chair.

6. Business Arising from the Minutes

a) Update from Wellness Sub-Committee

Wellness sub-committee Chair, Lesley MacDonald, reported on the May 25, 2018 meeting.

The wellness sub-committee recommends that a marketing campaign be done to ensure everyone is aware of the Respectful Workplace Policies (RWP), but more importantly what the expectations of the workplace are. A variety of ideas were discussed with the final recommendation being that we focus on "A respectful workplace is a healthy workplace". Preference is to spend on promotion rather than developing a new program. Additional research will be done on the existing policies and other information that has already been prepared.

There was consensus that the Wellness Sub-Committee is on the right track and will meet again to work on the recommendations.

b) 2018 Benefits Conferences

Main upcoming conferences for 2018:

CPBI Forum 2018 – June 4 to 6, 2018 at the Chateau Frontenac in Quebec City, Quebec.
CPBI Atlantic Regional Conference – October 3 to 5, 2018 at the Digby Pines in Digby, NS.
IF Canadian Annual Conference – November 18 to 21, 2018 at The Mirage in Las Vegas, Nevada.

Wendy King, Lesley MacDonald and Jackie Swaine are interested in attending the CPBI Atlantic Conference in October.

It was MOVED and SECONDED (Dart / Swaine)

that the 3 interested members be sent to the CPBI conference in Digby, and that the chair look into group membership in CBPI.

MOTION carried.

The Education budget for 2017-2018 is \$15,000, per the June 9, 2017 MEB Committee minutes.

7. New Business

a) Financial Update – Johnson Inc.

Todd Blackwood presented the ASO report for Nov 16 to Oct 17 & Nov 17 to Oct 18. He also presented the UDA report for 2017 – 2018.

Todd provided details about the Association allowance paid from the UDA. The allowance was discussed and negotiated with NSSBA and a previous MEB Committee. There are no details available regarding what is included in the fee.

Wendy King has received some background documents. Lesley MacDonald believes nothing was signed. The Committee may want to consult with Nancy Pynch-Worthylake and David Potter to see if this can be clarified further.

It was MOVED and SECONDED (King / DeCelles)

That the financial report be accepted as presented.

MOTION carried.

e) Johnson Inc. Invoice #289 & #290 for Approval

The committee reviewed Johnson Inc. consulting invoices # 289 and 290.

It was MOVED and SECONDED (MacDonald / Swaine)

that Johnson Inc. invoice #289 and 290 be approved for payment.

MOTION carried.

8. Dates of Next Meetings

Meeting dates are usually tied in with HR meetings, but the HR meeting dates have not been set yet. Dates for future MEB meetings will be set when the HR meeting dates are known.

Action: Wendy King will send information when available so the committee can agree on meeting dates.

Meeting dates were set June 22, 2018:

October 19, 2018 – regular MEB meeting

November 15, 2018 (evening) & November 16, 2018 – PD session

December 14, 2018 – regular MEB meeting

January 11, 2019 – tentative hold, reschedule date for December 2018 regular meeting

February 25, 2019 – regular MEB meeting

March 15, 2018 – tentative hold, reschedule date for February 2019 regular meeting

April 12, 2019 – regular MEB meeting

June 14, 2019 – renewal meeting

Action: Agenda item for next meeting: review of Terms of Reference in regard to the dissolution of school boards and NSSBA.

Paul Sarty asked, does the committee want to issue insurance cards with new logo / word mark only for new members or also change the current ones?

Cost to update the word mark (from NSSBA to NSECSB) on new cards is \$2.00/card. Half the cost of updating would be shared by Medavie Blue Cross, but not the mailing cost.

It was MOVED and SECONDED (MacDonald / Chesnutt)

that Medavie Blue Cross be given the new word mark in English and French to be used on new and replacement cards.

MOTION carried.

It was MOVED and SECONDED (MacDonald / Dart)

that Johnson Inc. discuss with Medavie Blue Cross on behalf of the MEB Committee, moving to an electronic card system.

MOTION carried.

9. Adjournment

It was MOVED at 10:29 am (Swaine)

that the meeting be adjourned.

RESPECTFULLY SUBMITTED

APPROVED

Kathy Alcorn - Recorder

Corinne Carey – Chair

Approved at the October 19, 2018 MEB Committee meeting.