

Minutes

Nova Scotia Education Common Services Bureau

Members' Employees' Benefits Committee

Minutes March 14, 2019

9:30 am to 1:00 pm

NSECSB

395 – 3 Spectacle Lake Drive, Dartmouth, NS B3B 1W8

ATTENDANCE

Corinne Carey, Chair	NSGEU
Lesley MacDonald, Vice Chair	Annapolis Valley Regional Centre for Education
Leanne Chesnutt	Non-Union
Grant Dart	CUPE
Lisa de Molitor	CUPE
Normand DeCelles	Conseil scolaire acadien provincial
Charmaine Romkey	Tri-County Regional Centre for Education & South Shore Regional Centre for Education
Nicole McKim	NSGEU

Staff:

Jayne Miller	NSECSB
Kathy Alcorn	NSECSB

Regrets:

Wendy King	Cape Breton-Victoria Regional Centre for Education
Chris Grover	Strait Regional Centre for Education
Jackie Swaine	SEIU
David Potter	NS EECD

Guests:

Todd Blackwood	Johnson Inc.
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1. Call to Order

The Chair called the meeting to order at 9:57 am.

2. Record of Attendance

Attendance was recorded.

3. Approval of the Agenda

It was MOVED and SECONDED (Dart / DeCelles)
that the agenda be approved.
MOTION carried.

4. Approval of Minutes of January 10, 2019

It was MOVED and SECONDED (MacDonald / Chesnutt)
that the minutes of January 10, 2019 be approved.
MOTION carried.

5. Business Arising from the Minutes

a) Collection of the Association Allowance – David Potter

Corinne Carey reported on the letter from Minister Churchill dated March 12, 2019. The Administration Fees charged by the Nova Scotia Education Common Services Bureau will be eliminated effective November 1, 2018.

In past years this allowance was put in the ASO account. Those funds will remain there.

Action: It must be determined whether the Administration Fee to October 31, 2018 is owed, and to whom is it paid, if owed. Jayne Miller will contact David Potter to determine whether the Administration Fee is owed and to whom it is paid. Todd Blackwood will determine the amount owed, if it is owed.

b) Discussion on Plan Funding

Transfers from the ASO to UDA accounts were covered in item 6(a)

Discussion on what can be done with the surplus included: Wellness trends; Pharmacy Services Benefit, including the chronic disease component; smoking cessation; nutrition counselling as a preventative measure for diabetes; improvement to the EFAP to include incentives for seeking counselling; accessibility to professionals to advise on exercise programs specific to individual needs; promotion of health & wellness related apps.

Action: Todd Blackwood will bring costs and information regarding the topics discussed to the April renewal meeting.

6. New Business

a) Financial Update – Johnson Inc.

Todd Blackwood spoke to Medavie Blue Cross regarding reporting of deposits. They are changing their system and the resources were applied to that. Medavie Blue Cross offered apologies that deposits were not recorded on time. Time of recording does not impact the interest, which is credited as deposits are received.

Todd Blackwood presented the Administrative Service Only (ASO) report for November 2018 to October 2019 at January 2019.

Todd Blackwood also presented the Unrestricted Deposit Account (UDA) report for November 2018 to October 2019 at January 31, 2019.

There was discussion about the percentage that flows through the UDA: reduce the percentage or suspend it?

It was MOVED and SECONDED (Dart / DeMolitor)

That the MEB Committee suspend the transfers from ASO into the UDA when the UDA balance reaches \$200,000, and resume the transfers when the UDA balance reaches \$150,000.

MOTION carried.

Action: This will be an item for business at the renewal meeting in 2020.

It was MOVED and SECONDED (Romkey / Dart)

That the financial reports be accepted as presented.

MOTION carried.

b) Johnson Invoice #293 for Approval

The committee reviewed Johnson Inc. invoice #293.

It was MOVED and SECONDED (MacDonald / Romkey)

That invoice #293 be approved for payment.

MOTION carried.

7. Dates of Next Meetings

April 11, 2019 – renewal meeting

June 13, 2019 – regular MEB meeting

8. Adjournment

It was MOVED at 11:10 pm (Chesnutt)

that the meeting be adjourned.

MOTION carried.

RESPECTFULLY SUBMITTED
Kathy Alcorn - Recorder

APPROVED
Corinne Carey – Chair

Approved at the April 11, 2019 MEB Committee meeting.